

## **Reopening Strategy – KingsWellies Nursery from 22/02/2021 (Version 11) – Updated 01/07/2021**

Covid 19 has changed all of our lives in many ways. This includes what to expect from Nursery. This letter aims to guide you through some of the new protocols which have been put in place for your and your child's safety.

All of the changes that we have made, are based around the principles from **COVID 19: Guidance on reducing the links from Covid 19 in ELC settings**. This guidance was produced by the Care Inspectorate and Scottish Government and was issued to us on 20/5//21 (version 8). Updates in version 11 of our guidance reflect the changes following the emergence of new variants of concern. These updates also reflect the fact that we have now moved to Level 2 within the majority of Scotland.

This guidance should be used from 01/07/2021 onwards and supersedes all previous guidance. Many of the protocols listed below, are already part of our daily routines. This guidance also takes account of our new extension/room, KingsWellies Too and specifies how Covid will affect operations within this room. Changes are in bold.

### **Scotland's Strategic Framework**

- Scotland have now moved to an approach based on five levels of protection
- Enhanced and targeted protection measures will be implemented for Levels 3 and 4

### **Risk Assessment**

- A full health and safety check has been carried out by SMT prior to reopening. This is repeated and reviewed on an ongoing basis
- **Risk assessments have been completed in relation to risks identified in respect of Covid 19 for main nursery and KingsWellies Too**
- Our Risk assessments have been updated as a result of all new guidance and when circumstances change
- Appropriate health and safety checks are done on an ongoing basis including water sampling
- Fire evacuation risk assessment reviewed on an ongoing basis
- **KingsWellies Too Fire Evaluation Policy and Risk assessment available to parents.**
- All risk assessments are reviewed regularly and as circumstances change and take in to account changes in public health advice from Health Protection Scotland and the Health and Safety Executive
- Risk assessments can be viewed by parents on request and have been shared with all staff
- Risk assessments take in to account support for minority ethnic children and staff, children and staff who are clinically extremely vulnerable (shielding) and children with additional support needs. These assessments have been completed on an individual basis.

- Pregnancy risk assessments have been undertaken. The risk of exposure should be kept as low as possible. Pregnant parents / staff should seek advice from own GP/midwife and consult with nursery management directly.
- **Risk assessments have been reviewed and completed as appropriate for KingsWellies Too (new room).**

### Communication

- We have been told to reduce face to face contact with parents and other adults
- When face to face communication is appropriate, the physical distancing guidance of 2m must be adhered to at ALL times
- **Phone calls, ILD's, emails, photographs, facebook and Instagram will be used to ensure clear lines of communication with parents and staff**
- ALL staff and parents MUST provide proof (whether negative or positive) of Covid test results. This information is then updated on Care Inspectorate EForms
- ILDs / child observations will be conducted once fortnightly for all children
- National information is available for parents from Parent Club
- Inductions for new staff will comprise guidance on Covid 19 practices and procedures including distancing by adults and good routines in infection prevention and control.
- All new arrangements will be communicated to parents (and any new parents) through email and social media channels
- GDPR regulations have been fully considered when implementing alternative forms of communication. GDPR Policy is available on request.

### Infection Prevention and Control / Cleaning Practices

- The nursery was thoroughly deep cleaned and sanitised prior to reopening on 4/1/21 and again before 22/2/21
- **KingsWellies Too was thoroughly deep cleaned and sanitised prior to opening on 02/08/2021.**
- Social distancing of 2m between ALL adults is paramount
- The nursery is fully and thoroughly deep cleaned on a nightly basis with additional cleaning practices and hours being provided. Staff also clean on an ongoing basis throughout the day.
- **An updated and revised Cleaning Strategy has been put in place across all rooms. This has been shared with all staff and is adhered to on a daily basis. Senior Managers quality assure this daily.**
- Touch points such as table tops, chairs, doors, light switches, sinks, toilets, hard surfaces, telephones, keyboards, equipment will all be cleaned and disinfected at regular intervals
- There is routine cleaning and disinfection of frequently touched objects and hard surfaces

- All cleaning will be carried out in accordance with Covid 19 – guidance for non-healthcare settings and Infection Prevention and Control in Childcare Settings
- Toys and equipment that children access, are cleaned throughout the day and after each group has used them
- **Additional staff have been dispatched to ensure that enhanced cleaning practices are fully carried out (at least one per room – including KingsWellies Too)**
- Children will be enabled to access toys and equipment that are easy to clean
- Sand, water and playdough can be used with regular cleaning of the equipment used and for individual bubble groups
- Water and playdough should be replaced after each groups changes
- Surfaces in dining and snack areas will be wiped down and disinfected between use by groups of children
- Children are not allowed to bring toys from home. We do understand that some children may require a transitional comforter/toy for a short period of time but these MUST not be shared with other children
- We must restrict sharing resources between nursery and home. If resources are taken home by the child, these should be quarantined for 72 hours upon returning to the nursery and must be thoroughly cleaned before next being used
- **Frequent hand hygiene is ongoing. Hands must be washed for a minimum of 20 seconds. Appropriate hand washing sinks for children and adults are available in all rooms.**
- Parents should provide necessary clothing for outdoor play and for changes throughout the day. Children should not share outdoor clothes or footwear.
- If children have to borrow clothes belonging to the nursery, these will be allocated to only one child within each session and will be cleaned before use by another child. If nursery clothes are sent home with a child, the parent should return these freshly laundered.
- **The nursery will be cleaned every night for four hours. KingsWellies Too will be cleaned nightly for 1.5-2 hours.**
- Soft furnishings have been removed from rooms
- Individual bedding will be stored in individual named bags and washed at a minimum of once weekly
- If a child or staff member becomes ill with symptoms consistent with Covid 19, we will follow the NHS Test and Protect guidance. We have developed a clear procedure for what to do in these circumstances. You have already received this information
- An accurate register of absences of children and staff will be kept and shared through eForms with Care Inspectorate

- All crockery and equipment used in the provision of meals and snacks should be cleaned with general purposed detergent and dried thoroughly before being stored for reuse
- Cleaning of staff areas is an integral part of overall cleaning strategy
- Staff should provide their own cup and cutlery. These should be cleaned and stored straight after use
- **Dishwashers will be used in all rooms.**

### **Personal and Protective Equipment (PPE)**

- No additional PPE measures are required. Staff should continue to follow existing guidance on the use of PPE
- All staff will wear fluid resistant surgical masks at all times when moving about the building but not when in direct contact with children
- They will abide by the World Health Organisation guidance 'How to wear a medical mask safely'
- **Staff (including new staff) have had training in putting on and taking off ppe, the disposal of soiled items, laundering of clothes / towels / bedding, cleaning resources and equipment**
- Hand hygiene is essential before and after intimate and personal care eg nappy changing, before putting on ppe, after removing ppe, after cleaning equipment and the environment. Soap and water to be used.
- No additional PPE is required when undertaking routine educational activities
- Suspected COVID 19: Gloves, aprons and surgical masks should be worn. Eye protection should also be worn if there is a risk of splashing to the eyes such as from coughing, spitting or vomiting
- Please see KingsWellies guidance : Procedure if a child or staff member becomes ill with Covid 19

### **Temperature and Ventilation**

- Opening of doors and windows (where it is safe to do so) will be encouraged to increase ventilation. High level windows will be opened
- Risk assessments are updated to reflect weather conditions
- We will utilise Space to Grow in order to ensure that adequate levels of ventilation are provided
- Internal fire doors will not be held open
- We will try to reduce contact with door and window handles where possible
- A minimum temperature of 16C will be maintained

## **Enhanced Hygiene**

- Enhanced hand and respiratory hygiene will be practiced by all staff and children.
- **Sanitisation stations are placed in reception, staffroom, outside each room (corridors), within the playground (outside each room) and outside the door at KingsWellies Too.**
- **Anti-bacterial hand gel will be available for parents at pick up and drop off points and at the reception entrance and outside KingsWellies Too.**
- Children will be supervised when washing their hands and toileting
- Disposable paper towels will be used
- All staff and children will frequently wash their hands with soap and water for 20 seconds and will dry their hands thoroughly
- Handwashing will take place on arrival, before and after eating, after toileting, at regular intervals, when moving between different groups, when moving between different rooms, when moving from outside to inside and vice versa, when moving between different areas
- Children will be encouraged not to touch their face. We will use distraction methods and keep children busy rather than make this an issue
- We will use a tissue or elbow to cough or sneeze into
- Bins will be emptied regularly of waste
- Children will never share water in a communal sink when washing hands and hands will be dried thoroughly
- Toothbrushing will not continue in nursery for the time being

## **Home Working**

- None of our staff are being asked to work from home

## **Shielding and Clinically at risk**

- None of our staff or children are shielding or clinically at risk
- None of our staff are clinically vulnerable
- Individual Medical Care Plans have been prepared for any children who have underlying health risks / may be clinically vulnerable
- Risk assessments take account of children with additional support needs
- We will follow Government and Employment Law guidance if this changes
- Individual support will be provided for those who have underlying health conditions

## **Considerations Related to Pregnancy**

- Pregnancy risk assessments have been carried out with staff
- Pregnant staff should only continue to work if a risk assessment advises it is safe to do so
- The most important part is the conversation that takes place between manager and staff member

- We will access and follow the advice from Royal College of Obstetricians and Gynaecologists
- Pregnant staff will also be advised to consult their own midwife / GP for additional advice pertaining to their individual circumstances

#### **International Travel – self-isolation arrangements**

- Parents and staff MUST advise us if they are travelling internationally and MUST adhere to all self-isolation requirements on their return
- Up to date guidance can be found at International Travel and Quarantine

#### **Outbreak Management / Staying Vigilant and responding to Covid 19 Symptoms**

- All staff and carers must remain vigilant for symptoms of Covid 19
- It is essential that people do not attend a setting if symptomatic. They will be asked to return home and to be tested.
- Anyone displaying the symptoms of Covid will be asked to self-isolate immediately
- People staying in the same household as a person with symptoms must also self- isolate straight away and stay at home for at least 10 days (regardless of any test result)
- All test results MUST be shared with nursery (whether negative or positive)
- The management of outbreaks of infectious diseases is led by local health protection team and care inspectorate
- If settings have two or more confirmed cases of Covid within 14 days, they may have an outbreak
- Single cases of Covid will also be reported to health protection team
- Test and Protect arrangements must be followed as appropriate
- If an outbreak is suspected or confirmed, we will work with our local Health Protection Team, Care Inspectorate and Aberdeen City Council to manage it as per their guidance
- Clear records will continue to be kept

#### **Test and Protect**

- We must follow ALL Test and Protect protocols
- We will keep clear records of all children, staff and adults attending our nursery
- Staff and parents have been encouraged to download the Protect Scotland contact tracing **app**

#### **Surveillance**

- We will fully comply with Scotland's surveillance programme

## Limiting Children's Contacts / Visitors to the setting

- Contacts must be limited by managing children within groups. Children should remain within the same groups where possible.
- **More than one group can use a large space but children should restrict mixing freely with children in other groups (where possible)**
- The layout of the playroom will be carefully considered in order to allow groups to remain separate.
- Clearly allocated and physical barriers such as furniture will be used to separate groups
- Minimise the size of groups where possible. Large indoor groups should be avoided with no more than 33 children in any one group
- It is very important to limit children's contacts
- Children will still work in small groups but these groups will be allowed more flexibility ie. membership of groups will stay consistent across each day but can change across the week
- The aim of small group working is to limit the number of close contacts for each child and member of staff. This will reduce the risk of spread of infection. Consistency of groups is paramount.
- These groups will work consistently throughout the day together
- ELC ratios will apply at all times and group sizes will reflect these ratios
- Children are not required to physically distance from each other or from adults but will be encouraged to remain in their bubble groups where possible.
- Children must be made to feel safe, happy and secure. They will receive warmth and physical contact that is appropriate to their needs. Key workers should feel confident to be close to their children.
- Each group will have one key worker who will work consistently with them. They will work with the same staff member (as much as possible) during both indoor and outdoor play
- There will be times when other staff members may need to provide cover for children from a group (eg. during lunch and snack) but this will be for limited periods only. If this is the case, they will employ strict handwashing and hygiene practices
- Physical distancing is not appropriate between young children. Children will be permitted to mix but will work in their groups for the majority of the time although there will be an added element of flexibility
- 2 meters physical distancing will remain between adults at all times. This is paramount
- There is no negotiation around which children are in which group. This has been carefully considered by staff and reflects which children are in nursery, which days. Friendship groups and individual needs have been considered carefully.

- Children will use a one-way system when moving about the nursery. They will be encouraged to walk outside to get to other parts of the building
- Loose furniture has been removed to increase more space for children
- There will be minimal sharing of equipment or resources between groups, both inside and outside and cleaning will be carried out between uses
- Staff must ensure strict hygiene practices are carried out if they are caring for different groups (this will be for limited periods only)
- Staff and children should remain within their own rooms or outside at all times. They should not make use of additional shared spaces within the nursery building
- **KingsWellies Too children will be enabled to make daily use of the nursery playground at allocated times.**
- Visits to the nursery will be avoided unless necessary
- Telephone calls, emails, social media, online meetings will form the basis of all meetings
- Essential face to face communication with visitors should take place outdoors
- Telephone calls, online meetings and virtual visits will be the norm
- Sharing of resources will be minimised. Where resources are used by different groups (inside or out), cleaning must be undertaken.

#### **Limiting Staff Contact with Each Other**

- Staff working patterns will remain consistent
- Staff will enter the building through their own playroom door and not through the main entrance
- Staff should limit the number of times that they leave their own rooms and should move around using the playground if moving from area to area
- **Each room has been allocated a space to be used for staff lunch breaks. No more than three staff should be present in these spaces at any one time and must remain socially distanced**
- Staff should not share cars to and from work

#### **Maximising Use of Outdoor Spaces / Public Space**

- Outdoor environments can limit transmission
- We will be using our garden, forecourt, local environment, hills, yoga room as much as possible across the day
- Multiple groups should not use the outside areas simultaneously
- **KingsWellies Too children will be enabled to access the nursery playground daily during allocated times. At all other times the children will have ongoing access to the multi-purpose forecourt, hills, local landscaped and wooden environment and yoga room.**



- Outdoor equipment will be cleaned between groups
- Outdoor sandpits and mud kitchen should be cleaned in between use by groups of children
- Within public areas, staff will be aware of the need to physically distance from other children and adults
- ALL children must have suitable clothing with them. This includes at least two changes of clothes, wellies, waterproofs, sun hat. Nursery bags will remain in nursery for the duration of the child's whole week and will go home at the end to be washed
- Please provide sunscreen for your child

### **Singing, Music and Drama**

- At levels 3,2 and 1, singing outdoors and indoors is permitted
- This should happen in large ventilated spaces, at low volume, for short periods, in small groups and ensuring greater physical distancing between adults
- Effective and adequate ventilation must be in place
- Risk assessments carried out
- Children do sing naturally in the course of activities and play and should not be discouraged from doing so

### **Physical Distancing / Drop off and pick up**

- Physical distancing of 2m applies to staff, parents, visitors to the nursery
- Staffroom – risk assessment has been carried out. Only 3 staff allowed at any one time. Additional tables and seating has been set up in the reception area to accommodate staff lunches and breaks. Only 2 people at a table at any one time. Additional areas outwith the building have been allocated for each room for staff breaks
- Staff breaks are staggered
- Staff should not access the office or reception areas
- Adults must maintain 2m distant from each other at all times including when working with groups of children and on lunches and breaks.
- Face coverings must be worn by adults at all time when moving around the building.
- All adults including parents MUST wear face coverings when in the nursery vicinity and during drop off and pick up
- Appropriate markings are on the pavement outside the nursery and are placed 2m apart. Procedures are clearly signposted
- Children will be supported and reassured about the reasons for adults wearing face masks
- We must ensure that large gathering of people are avoided and physical distancing maintained

- **Parents will not be permitted to enter either building.**
- **Drop-off and pick-ups for ALL KingsWellies children will be done from playground, outside each room. It is clearly sign posted. Please ring the bell.**
- **Drop off and pick-ups for all KingsWellies Too children will be done from outside the front door. It will be clearly sign posted. Please ring the bell and wait.**
- A member of staff will be in the office at all times.
- When arriving, the children will head straight to the area in which their group is working, which could be indoors or outdoors, after washing their hands
- It is recognised that a physical handover of very young children will be required. Staff and parents should wash their hands thoroughly following this handover
- **Parents of KingsWellies children must wait in the car park area at drop off and pick up times until they are called forward. We must socially distance. We must avoid congestion. Please be patient**
- **Parents of KingsWellies Too children must wait on the pavement outside the building at drop off and pick up times, until they are called forward and they must socially distance.**
- Parents are asked to drop off and pick up with ONE parent only. Please do not bring the whole family. This will alleviate congestion and the transfer of infection
- **Please let us know the approximate time you will be dropping off and picking up in order to avoid congestion**
- If a child becomes distressed, the parent should comfort them without coming in to contact with staff or other children. This will happen outdoors
- Handover information will not be as detailed as usual. We must limit face to face contact where possible. Any issues will therefore be conveyed to you by email, phone, zoom meetings, ILD as appropriate. Daily updates will be posted on facebook and Instagram.
- Staff and parents should maintain social distancing when travelling to and from nursery
- Staff who use public transport, must change their clothes on entry to the nursery

### **Face Coverings**

- Fluid resistant medical grade face masks must be worn by all staff at all times when not in direct contact with children. This will be reviewed on an ongoing basis and the child's welfare and wellbeing put at the centre.
- Children are not expected to wear face masks
- All staff will abide by the World Health Organisation guidance 'How to wear a medical mask safely'
- Face coverings should not be shared with others

- Before putting on or removing the face mask, hands should be washed
- Make sure face covering is the right size to cover nose, mouth and chin
- When temporarily storing a face mask, it should be placed in a washable sealed bag or container
- Disposable face coverings must be disposed of safely and hygienically – see mask wearing guidance – attached.

### **Settling-In**

- We are very sensitive to the needs of our children who may require additional support to settle back in to nursery
- Outside tours are provided for new parents and children
- **Video tour of KingsWellies Too is also available.**
- New children will be initially settled-in in an outdoor environment with their parent and key worker and away from other children
- Children will be supported to familiarise themselves with the revised layouts. This will be made fun for them
- Parents of children with specific additional support needs, will be contacted individually and will be asked to complete and update medical care plans
- All parents will be asked to update individual care plans (prior to returning), prior to transition to another room and at 6 monthly intervals

### **Movement in and around nursery**

- Children and staff will be encouraged to use a one way system where possible. They will make use of the playground to move between areas. The corridors and reception and office areas will be restricted
- Staff should not work across more than one childcare setting

### **Evacuation Procedures**

- Fire drill carried out on regular basis
- Appropriate muster points considered
- Risk assessment completed
- **KingsWellies Too Fire Protection Policy has been reviewed and available to all parents.**

## **Blended Placements**

- Blended placements or split placements between different settings, should be avoided where possible and parents should be trying to reduce the number of settings that their child attends. Ideally each child should attend the same setting consistently. This is in order to minimise the risk of transmission
- It will be up to our discretion whether we agree to allow split/blended placements
- Where children do attend different settings, we will require full details of these other settings from parents in order to assist with Test and Protect processes.
- Full risk assessments between settings will be carried out and shared on a weekly basis
- KingsWellies will use our own discretion whether we will allow children to attend with us who attend multiple different settings. We will take advice from Aberdeen City and Aberdeenshire Councils.
- Children who do attend blended placements will be asked to change their clothes prior to entering KingsWellies. Separate bags should be used for each of the different placements
- Records will be shared across settings as appropriate and in line with GDPR requirements

## **Provision of Meals and Snacks**

- No need for additional PPE as it is already worn
- Groups will eat snacks and lunch together to minimise the spread of infection
- Staggered dining times
- Groups will have set times for lunch and snacks
- Additional staff will be employed to serve lunch and snacks. This will allow key worker staff to have their own lunch and breaks
- The outdoor environment will be used for dining as much as possible
- Children will not serve themselves e.g. rolling snack. All snacks and meals will be plated up and served directly to the children.
- The catering assistant will deliver meals and snacks to the doors of each playroom in order to allow staff to distribute
- **KingsWellies Too staff member will plate up and deliver meals to the children when already seated at tables**
- Relaxed, enjoyable and sociable time

## **Capacity / Opening Hours**

- Opening hours will remain the same. 7.30am until 6pm daily. Please let us know roughly when you will be dropping off and picking up. This will help us to rota our staff.

- Please be patient if there are parents waiting during pick up and drop off times. Please try to avoid the busiest times where you can. This will avoid long and frustrating queues. ONLY one parent to pick up and drop off per child at a time please
- Staffing models have been reviewed in accordance with guidelines. A greater number of staff have been employed in order to fulfil all guidance. Additional supervisors, managers, support staff have been employed over and above our usual ratios
- Potential staff absence may affect our capacity to deliver a full service to all children
- The physical capacity has been taken in to account and floor plans produced in order to ensure that children can be accommodated safely

#### **Financial Impact / Allocation of places**

- Places have and will be allocated in a clear and transparent manner. These criteria have already been shared with you

#### **Supporting the Staff to feel confident and safe**

- Additional guidance has been sought from Care Inspectorate and Public Health, prior to reopening. Meetings have been held with SMT. All relevant guidance has been shared with staff and parents and has been incorporated within this reopening strategy.
- We have communicated extensively with staff to ensure that they are clear and confident about their roles and responsibilities in keeping themselves and others safe.
- We have held a range of meetings with staff prior to and following reopening. This is ongoing and staff training is a priority.
- **Staff who are primarily employed within KingsWellies Too will be trained in all aspects as appropriate prior to opening**
- Staff and room meetings held daily / weekly – ongoing review and evaluation. If things aren't working, they will be changed
- ALL staff have completed COVID 19 CPD training course and have accredited qualifications
- **ALL staff have completed four additional courses in relation to Covid 19 – Azilo Handwashing, Azilo Legionnaires disease, Azilo Covid 19 guidance, Azilo Reopening childcare and early years settings, Azilo Fire Protection Training**
- All staff have completed the following courses from World Health Organisation: Hand Hygiene, How to put on and remove PPE, Infection Prevention Control for Covid 19
- All SMT and supervisors have completed the following course from World Health Organisation : Leadership and Programme Management in Infection Prevention and Control
- Ongoing staff meetings and SMT meetings
- ALL staff have been included in a question and answer webinar session with Care Inspectorate
- All staff have had opportunity to read Public Health Scotland guidance

- All staff have had opportunity to read the Strategic Framework for Reopening Schools and ELC
- All staff have had opportunity to read Covid-19 – a framework for decision making
- All staff have had opportunity to read Advice for Covid 19: Advisory Sub-Group on Education and Children’s Issues
- All staff have had opportunity to read Phase 3 – Guidance on reopening early learning and childcare services
- All staff have had opportunity to request additional training in order to further protect themselves and their colleagues
- All staff are fully aware of Test and Protect arrangements and what to do if any staff or children are symptomatic
- All managers are fully aware of the most recent Covid 19 Guidance available from Public Health Scotland and we regularly review this.
- Meetings have been held between Care Inspectorate, KingsWellies SMT and Public Health. Further meetings are planned
- All staff have access to Early Years Scotland Team ELC Wellbeing Hub which sets out information on maintaining staff wellbeing. Staff have had opportunities to discuss and access support for mental health and wellbeing. This has been a focus of staff meetings.
- All staff are aware of changes to Reopening Strategy and new guidance as it is produced.
- Disciplinary measures will be carried out for ANY staff who breach Government, local or KingsWellies guidelines. This will be seen as gross misconduct.
- All staff have read, signed and dated each version of this Reopening Strategy as it is produced.
- From October 2021, we will support childcare students within KingsWellies. Full inductions (as per new staff) will be implemented and Government / College guidelines fully adhered to.

### **Curriculum**

- We will continue to follow the Experiences and Outcomes in Curriculum for Excellence for our 3-5 age range
- We will continue to follow our Pre-Birth to Three curriculum for our 0-3 age range

### **Children’s Wellbeing, Nurture and Experiences**

- We will follow the principles of Getting IT Right For Every Child (GIRFEC) in ensuring the health, safety and wellbeing of each of our children
- The child remains at the centre of all of our practice in order to ensure quality whilst balancing safety and risk
- Our children will continue to play outdoors everyday – this is a priority.
- We will continue to support children and their families to understand the need for changes

- We continue to recognise and fully implement the rights of the child outlined within UNC on The Rights of the Child
- We follow the principles in Realising the Ambition: Being Me in order to consider the crucial role of the environment
- We will continue to work in partnership with parents and professionals in a meaningful and supportive manner, putting the best interests of the child first
- We will continue to provide high quality provision for our children – this is a priority

#### **Routine Asymptomatic Testing of Staff**

- **Scottish Government has made available routine at-home testing, twice a week, for all staff. This is not to replace existing procedures for testing of staff who have symptoms of Covid. This has been rolled out very successfully in KingsWellies**
- Testing is voluntary but all staff will be encouraged to participate
- Despite testing, we will CONTINUE to be very vigilant for Covid symptoms and all Covid procedures will continue to be implemented on a very stringent basis
- Anyone with any Covid symptoms must isolate immediately
- If the LFD test is positive, the staff member must isolate and access a confirmatory PCR test immediately.
- We have signed up to Objective Connect in order to access guidance. This will be rolled out asap in line with ACC advice.

#### **Transitions to Primary School**

- Schools will be in touch with parents directly to arrange transition activities for all children. If you have not yet heard from your school, please get in touch with them
- All transition activities will be done in a way that uses good Covid practice
- We have invited P1 teachers and senior staff from all staff to visit the children at KingsWellies. This will be done outside and in very small groups / bubbles. Alternatively school staff may have decided to do this by Zoom.
- All visits will be supported by a detailed risk assessment
- Parents will not be permitted to be present with children throughout the transition visits to both school and at nursery
- The section on Visitors to the nursery setting has NOT changed
- **Transitions to our new KingsWellies Too room will be planned meticulously. All children will spend time in this new environment prior to moving on 02/08/2021. All transitions will be planned sensitively with the needs of the children and Covid Safety as first priority.**

**ALL staff, parents and visitors will be expected to fully adhere to the protocols that we have listed above and put in place during these challenging times. If these are not adhered to, parents, staff and visitors will be asked to leave the premises immediately. We appreciate your support.**