

newsletter



Newsletter – February and March Term 3 2019 "Together we make a family!"



Follow us on Twitter, Instagram and like us on Facebook!

Three great ways for you to keep up to date with all the latest news from the KingsWellies gang!

Happy New Year and a HUGE thank you!

Happy new year to all of our children, parents, friends and staff! We really hope that you enjoyed a lovely festive period! We are all really glad to be back at nursery and are looking forward to a jam-packed third term!

We would also like to say a massive thank you to all of our parents, children and families for your generosity over Xmas. We received a huge amount of lovely presents which were shared with all staff. Everyone went home with at least three presents each to enjoy. This was extremely generous of you and MUCH appreciated!





Many thanks also for your kind donations towards Mission Christmas. We managed to fill 3 WHOLE boxes of toys to donate. A HUGE shoutout to Iain and ESWL LTD for donating a whole box of toys!! The generosity that has been shown over Mission Christmas is AMAZING!!

This year, a record number of children in the local area benefited from your generosity with North Sound Radio distributing thousands of presents.

December Highlights

We did not stop in December. We had sooo much on!

We thoroughly enjoyed our sing songs with our parents and families. We hope that you enjoyed them too.

We also LOVED our parties and our surprise visit from Santa.







07/12/2018

Thank you very much for your lovely Christmas presents! We were very happy to receive them.

We hope that you have all been very good this year and Santa will be very kind to you!

We wish you all the best for Christmas and a Happy New Year!

Yours Sincerely

Lloyd's Register

Our children visited our Prime Four neighbours. We were VERY proud to entertain them with our Christmas songs. We had great fun meeting so many new people and telling them about our nursery.

Many thanks to everyone for inviting us!

A HUGE thank you also to The Village Hotel who invited us over to enjoy their Santa's grotto. We were very lucky!









care inspectorate

Care Inspectorate Inspection and Report – January 2019

As you are aware we were inspected during a two week period in November 2018 by the Care Inspectorate. We are <u>absolutely delighted</u> to share our most recent Report with you. As you will see from the Report, we were awarded Grade 5 (Very Good) in <u>ALL</u> categories. We also have no requirements, no recommendations, and no action plan to complete. To conclude, Care Inspectorate are very pleased with our ongoing progress and are very satisfied that we have <u>everything</u> in place to provide you and your child with the highest quality of child care.

Please however, be rest assured that we will <u>not</u> become complacent. I can genuinely promise all of our stakeholders that we will <u>continue</u> to improve and to provide you with the very best service possible. We will continue to progress as a "Sector Leading Childcare Provider" and will strive to achieve excellence throughout.

Many thanks to all of our staff for their hard work and commitment to the KingsWellies Gang! Our parents, children, partners and friends are all also <u>so</u> very supportive! We couldn't do it without you!

Please go onto the Care Inspectorate website (http://www.careinspectorate.com) and search for 'KingsWellies' in the keyword search box, and our latest report will appear. You should've all been sent the report through your emails, but we also have hard copies in reception for you to read too! Please give us your feedback on our report. Thank you.

The Scottish Daily Mile

We will continue to aim for all of our children to walk, jog or run for at least 15 minutes each day. Most children can average around a mile in that time! Keep going gang!

Charities

We raised £324.36 for Children In Need. We also raised £182.11 for Macmillan Cancer Support. Many thanks to all for your donations.



This year we have decided to focus on Marie Curie Cancer Care as our main charity. We will be doing lots of fundraising events throughout the year to benefit them. We will also be fully involving our Pre-School Charities Committee to help us to plan our campaigns. Sadly one of our staff lost her mum to cancer at the end of last year and we would very much like to thank the Marie Curie nurses for the outstanding support that they provided during this devastating time.

Bags for Life – The bags for life are currently in Reception available for you to take. We ask that you make a donation towards Marie Curie.



5K Pretty Muddy Run – Some of the KingsWellies Gang are signing up to take part in the Hazlehead 5k sponsored run in June 2019. All fundraising efforts for this event will go towards Cancer Research UK and Marie Curie Cancer Care.





Staffing Update

Best wishes to Lucy who has recently left us to start work at a school nursery. We will really miss you Lucy. Good luck also to Shona who will be leaving us shortly to take up a role as a community carer with the elderly. Thanks for all of your hard work Shona. Keep in touch!



We are delighted to welcome Molly to the staff. She is a great asset to the Wellies gang and has fitted in very well already. Molly is a trainee nursery practitioner. We are also delighted to welcome both Jenny and Lynsey as new Nursery Practitioners. Jenny is moving over from Ireland and Lynsey will be commuting from Turriff. I am sure that you will make them all feel more than welcome. They will be joining us

shortly.

Molly Fowler

We are thrilled to welcome both Natalie and Rachel back from maternity leave! What a quick 9 months! They have been in with us doing some keeping in touch days, but we can't wait to have them back on a permanent basis. Welcome back ladies!

Congratulations also to Charley who has just joined

us as a permanent member of staff. Charley very ably completed her Working Rite contract and we are delighted to employ her now as a member of our gang. Great work Charley







Staff Training Update

Individual staff will continue to attend a variety of very valuable training courses including mark making outdoors, starcatchers, where's the maths in that, developing outdoor play zones, Makaton, outdoor numbers, safeguarding and protecting children, outdoor book bags, puppetry, intelligent materials, working with loose parts, encouraging creativity and much more.

We work hard to ensure that all staff are confident, competent and knowledgeable and that we keep up to date with all new developments. Staff all meet monthly for a series of collegiate meetings and all staff participate in a very comprehensive continual professional development programme. The vast majority of staff have achieved and / or working towards accredited SVQ qualifications also.





Kerry has also been successful in being accepted to sit on the Children's Panel Scotland. She is currently participating in lots of (very intense) training and is able to bring back lots of additional knowledge to the nursery.

We will be focusing on outdoor education this term. This is one of the main priorities within our Improvement Plan. We will keep you informed of our progress.

5 principles

Useful Documents for your information:

Social Care Standards (Scottish Government 2017)

http://www.gov.scot/Resource/0052/00520693.pdf

Our Creative Journey (Care Inspectorate 2017)

http://hub.careinspectorate.com/media/603624/our-creative-journey-aug-17-master-combined.pdf

My World Outdoors (Care Inspectorate 2017)

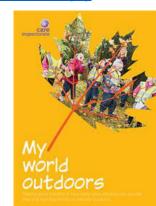
http://www.careinspectorate.com/images/documents/3091/My_world_outdoors_-_early_years_good_practice_2016.pdf

Room Ages

Just a reminder to all parents – our room ages are as follows:

Wellie Babies – 0-2 years Wellie Tots – 18 months-3years Wellie Beans – 2.5 years-5years

Transitions to the next room will be planned depending on the individual child's needs. Room staff will discuss all transitions in depth with you in plenty of time.





Life Skills Awards - February / March 2019

This term, we will be focusing on the following:

Red Award (pre-school children): I can share my toys, I line up when asked, I follow the nursery rules, I help to tidy up, I'm polite to adults, I have helped a friend, I am a bucket filler

Pink Award (anti-pre-school children): I can share my toys nicely with my peers, I can tidy up, I can help my friends, I can look after my nursery bag and it's contents, I can join in nicely at group time and can contribute to conversation, I am a bucket filler

Blue Award (toddler children): I can share nicely with my friends, I can help to tidy up, I can identify my basic body parts, I have visited places in the community and can identify some of them, I am a bucket filler

Purple Award (babies): I can say basic small words, I can play alongside others nicely, I have visited places

in the community, I am aware of the room's basic routine, I am a

bucket filler



Please help us by reinforcing these VERY important skills at home too. Our Bucket Filling books are outside each room available for you to borrow. We also have some new books which help deal with sensitive situations. Please see Marcia if you would like to borrow any of these.







Topics for this term

Over the next few weeks, we will be focusing on a variety of topics in our playrooms. These will include:

- KINDNESS Are you a bucket filler or a bucket dipper?
- Our bodies
- 5 Senses
- Life Cycles
- Buildings and Countries where do I live?
- The Scottish Daily Mile we aim to jog, run or walk for up to 15 minutes every day!
- Winter, Frost, The Arctic, Weather LOTS of Science experiments!
- Child-led improvement groups we will be establishing our Eco Group, Charities Group and Buddies Group with our pre-school children
- New beginnings, Time, Months of the year, Birthdays
- All about me and my family and friends
- Rules, Rights and Responsibilities Who do we have rules? What can we do better? We will be revising our Nursery Golden Rules.
- LOTS of Reflection Time in our interest groups; talking about our learning and what we would like to learn with our key workers
- Chinese New Year The Year of the pig! Would anyone like to come in to tell us about their festivals and traditions? We would love to hear from you.
- Grow well choices making healthy decisions
- Makaton we are getting good at using this sign language!
- RSPB Big Garden Birdwatch We have got our binoculars and are ready to record the types of birds that are seen around the nursery and our own gardens. We even have a night vision camera to record the wildlife visiting us through the night!
- French, Mac the Monkey, Yoga, PE, Jo Jingles, Kids Rock and MOO MUSIC!
- 25th January Robert Burns Day. We loved learning Doric poems, learning all about Scotland, eating haggis, designing our own tartan, making the Scottish flag, learning about where Scotland is on the map and doing lots of Scottish country dancing. Gillian even piped our haggis in for us! Well done Gillian! You have many talents!
- 5th February Chinese New Year (year of the pig)
- 11th February Make a Friend Day



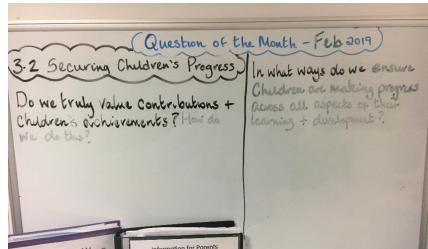
- 13th February Pancake Day! Who can cook the BIGGEST pancake?
- 14th February Valentine's Day
- 17th February Random Acts of Kindness Day. What could we do?
- 20th February Love your pet day! Who would like to take their pets in for a visit? Rumpole, Ziggy and Hermione will all be here!
- 22nd February International World Thinking Day
- 26th February Tell a fairy tale day. **Bring in your favourite fairy tales!**
- 28th February Floral Design Day
- 1st March St David's Day (Wales)
- 1st March World Book Day. HUGE Literacy focus!
- 3rd March World wildlife day
- 3rd March National anthem day
- 7th March Alexander Graeme Bell day. Can we be inventors?
- 11th March Mother's day
- 15th March Red Nose Day (more info to follow)
- 17th March St Patricks day (Ireland)
- 20th March International day of happiness
- 21st March World Down Syndrome day
- 21st March World poetry day. Can we write our own poems?
- 22nd March World water day
- 23rd March National puppy day
- 25th March Palm Sunday
- 26th 31st March Healthy body, happy me campaign
- APRIL will be our HEALTH MONTH. We will be focusing our curriculum on ALL things healthy. Can you complete the consultation in reception and outside each room to help us to plan? Would you like to volunteer to come in to talk to us about a health related topic? We are really excited to welcome lots of visitors and go on lots of healthy visits.
- Literacy, Numeracy and Health and Wellbeing LOTS
 of exciting learning opportunities. Have you seen our
 home-link activities in reception? Please help yourself
 to our "sound" and "number bags" which are outside
 the Wellie Beans room and are available for anyone to
 borrow.



Parental Consultation – Question of the month - February 2019

Each month we strive to self-evaluate our practice because we want to be a better nursery. We also need our parents to give us feedback.

Our February 2019 question of the month comes from How Good Is Our Early Learning and Childcare. We very much value your feedback.



Parental Consultations

Random Acts of Kindness Day – 17th February

We would really like to carry out some kind and thoughtful acts this week. Please give us your ideas. We have a consultation in reception.

Handovers

Following a few different comments from parents regarding what information they would like discussed at handover times, we have decided to send out a consultation. Have your say on the attached consultation. Consultations are also available in reception.



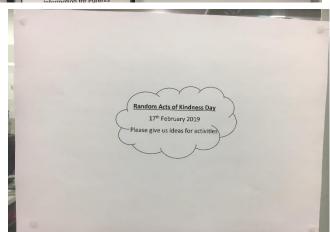
Please find attached our Outdoor Education consultation. Our staff are attending numerous outdoor education training courses at the moment. We also want to know what you would like to see in our outdoor area.

HEALTH MONTH - APRIL 2019

Please give us your ideas to make this a really exciting month. Please also volunteer to come in to talk to us about something health-related.

KingsWellies Policies of the Month

This month we would like to provide you with the opportunity to review and consult on our **Accident and Incident** Policy and **our Outdoor Education** Policy. We hope that you find this information useful. Please give us your feedback and suggestions. Your feedback will shape our future priorities for improvement.





Parent Progress Meetings

This term, we will be providing parents with the opportunity to meet with Supervisors and Key Workers on a one-to-one basis to discuss your child's individual progress. These meetings will focus on discussions around your child's Care Plan, ILD, Learning Journey and Next Steps in Development. These will happen in March/April 2019. Dates will be sent home in due course.

Comments, Compliments and Concerns

Please give us your feedback – good and bad. It means a lot to us! We only want to keep improving in order to provide the BEST service possible. PLEASE make us your first port of call if you have any comments or concerns. If we work together, we will be able to achieve the very best for all of our children. Many thanks.

We also have Compliments slips available in reception in relation to our staff. The staff work very hard and we all know that it is nice to hear a compliment from time to time.

Many thanks to those parents who have already paid staff members a compliment. We are always looking for Workers of the Week and Workers of the Month.

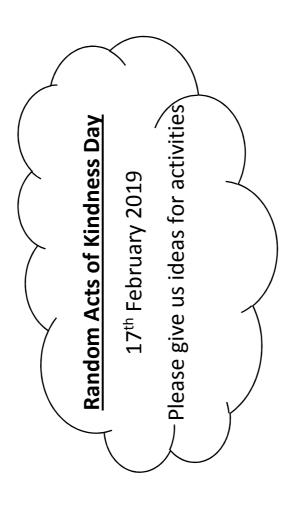


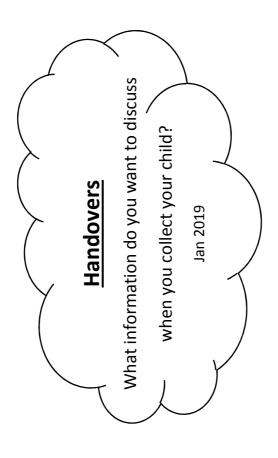
Drive Carefully

Please always drive carefully and reverse park when in our car park. The speed limit is 5 miles per hour at all times. Many thanks.

If you would like this newsletter or any other documentation from nursery translated in to another language or an alternate reading format, please do not hesitate to contact us.

Wishing you a very happy Chinese New Year and a very prosperous and healthy 2018! Gong xi fa cai (Mandarin) and Gonghey Fat Choy (Cantonese)





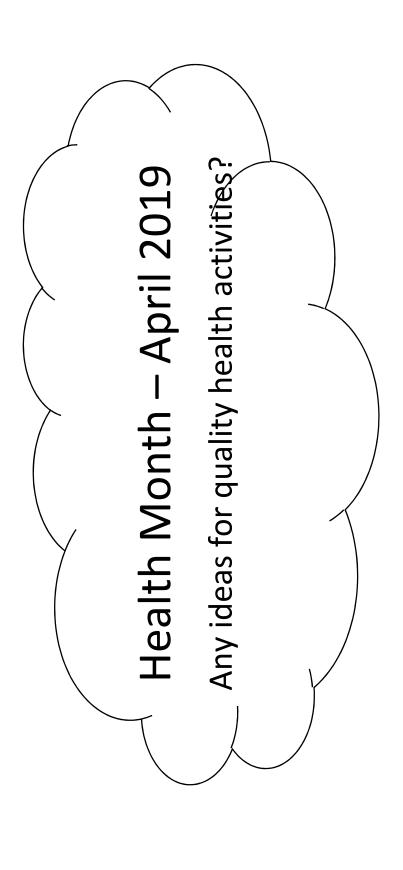
Handover Consultation

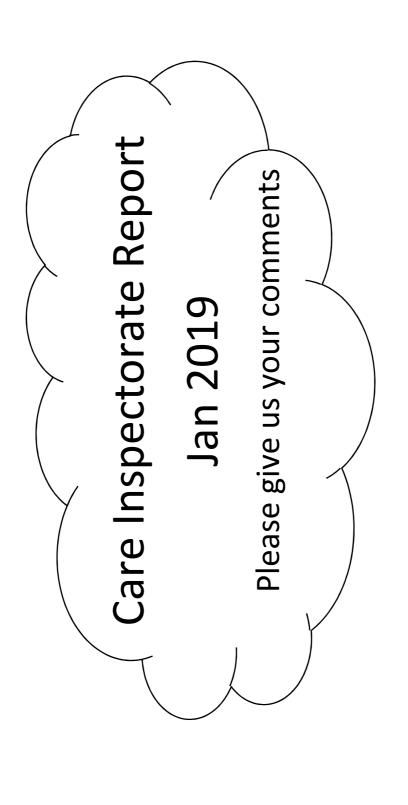
What information would you like to discuss during handovers?		
Would you like us to go into detail about your child's food intake / nappies / sleep times during the day? Yes/No		
Please explain your answer		
Would you like us to go into detail about the activities and the learning that occurred during the day? Yes/No		
Please explain your answer		
Do you like the daily report sheets that your child receives daily? Could we improve them in anyway? (Applicable to WellieBabies and WellieTots)		
How could we overall improve our handovers/communication to parents at collection times?		

Outdoor Play Area – Staff and Parent Consultation

1.	What do you think of our outdoor play area?
2.	What new things would you like to see in our outdoor play area?
3.	What do we do well in outdoor education?
4.	What could we improve?
5.	Have we planned and provided resources for a range of rich outdoor learning experiences across the curriculum?
6.	Do we provide opportunities outside for all children?
7.	Do we have high expectations of what our children might learn outdoors?
8.	Do you have any other suggestions to make our outdoor area more fun and educational for our children?
9.	Other comments?

^{*}Please remember that if you have any indoor or outdoor play resources that you no longer require, we would be delighted to have them. Thank you.





Accident and Incident Policy

Published	March 2015 (V1)
Reviewed	March 2016 (V2)
Revised	Session 2017/18



Accident and Incident Policy

Purpose of Policy

The purpose of this policy is to ensure that when an accident or incident occurs in KingsWellies Nursery, appropriate action is taken and accurate information is recorded and communicated.

An accident is classed as an occurrence which has resulted in an injury to one or more persons. An incident is classed as an occurrence which has caused concern and is out with the normal day to day operational running of the nursery.

Who is Responsible?

It is the responsibility of every member of staff to ensure that accidents and incidents are dealt with in a timely manner. It is the responsibility of the Nursery Manager to ensure that all members of staff have knowledge of first aid and that there is at least one member of staff on duty at all times who has a valid first aid certificate. It is also the responsibility of the Nursery Manager to ensure that all staff have awareness of the Accident and Incident Reporting format and of this policy document.

It is the responsibility of the member of staff who has administered the first aid to the child or the child's Key Worker, to write the accident report and ensure that it is signed by the parent or carer as soon as is possible.

All members of staff have a responsibility to ensure that the Nursery Manager is informed when items from the first aid box are used. A system of recording is in place to ensure that the first aid box is restocked on a regular basis.

How the Policy is implemented

When creating the staff rota, the Nursery Manager must ensure that at least 1 member of staff on duty in each room has a valid first aid certificate.

A sign must be displayed on the notice board or information board which states who the first aider on duty is and where the first aid box is situated.

The Nursery First Aid Coordinator will check the first aid box at the beginning of the week to ensure that the box is fully stocked. If there are any items that need to be ordered this should be done as soon as possible.

The Nursery Manager is responsible for making sure that all medical information and emergency contact details on each child's registration documents are up to date and accurate.

When an accident occurs, it is the responsibility of the first aider on duty to determine whether the injury can be dealt with within the nursery setting or if medical assistance is required.

Minor Injuries

If the injury is minor and does not require medical assistance, the first aider should address the injury and complete an accident record. This record will be signed by the first aider and by the parent or carer of the child.

If the injury is minor but requires medical assistance, the first aider will call a taxi and take the child to the nearest health centre. The child's medical information and registration forms should be taken with them. A member of staff at the nursery setting should contact the parent or carer to inform them of the accident and the actions that have been taken. Upon returning to the setting the first aider should complete the accident report and have it ready for the parent to sign as a matter of priority.

Serious Accidents and Injuries

If the injury is serious and hospital treatment is required, a member of staff should call an ambulance immediately. A member of senior staff should accompany the child to the hospital. The child's registration form containing medical information and individual care plan should also accompany them to the hospital.

A member of staff should inform the parent or carer of the child (or an emergency contact) immediately and inform them of the accident and what hospital the child has been taken to.

Recording Accidents

All accidents and injuries, however minor must be recorded in an accident form Each child has their own care plan where the Accident Form will be filed and parents have access to their child's records. The accident record should include the following:

- Name of the child
- Date and time of accident
- How the accident occurred
- The extent of the injury
- What treatment, if any was given

The child's parent or carer must sign the accident record and any incidents which required hospital treatment will be reported to the Nursery setting's Care Inspector immediately.

Recording Incidents

All Incidents involving a child must also be recorded on the appropriate Accident and Incident Reporting Form and must be signed by a parent. All Incident forms will also be filed in each child's individual care plan as appropriate.

Any serious incidents must also be notified to the Care Inspectorate immediately.

Outdoor Education Policy

Published	October 2014 (V1)
Revised	Session 2017/18



Oudoor Education Policy (NCS: 2.2, 2.3 & 3.5)

At KingsWellies Nursery we are committed to the importance of daily outdoor play and the physical development of all children regardless of their age and stage of development. We provide outdoor play in all weathers. Where possible and appropriate, we make outdoor activities accessible to children with learning difficulties and disabilities to ensure inclusive use of the outdoor area.

We recognise that children need regular access to outdoor play in order to keep fit and healthy, develop their large and fine motor skills, experience learning in a natural environment and access sunlight in order to absorb vitamin D more effectively.

The outdoor areas, both within the nursery grounds and in the local community have a wealth of experiences and resources which help children to develop in a variety of ways, including independence, exploration and investigative skills, risk taking and self-esteem, all of which support children to develop skills now and for the future.

We ensure all areas are safe and secure through close supervision and the use of robust risk assessments and safety checks. Where possible and appropriate, we plan and encourage play that helps children understand and manage risks. This type of play allows children to explore and find their own boundaries in a safe environment with supportive practitioners. Staff are informed of the importance of safety procedures and are trained appropriately to ensure these procedures are followed effectively.

We obtain parental permission before any child leaves the nursery during the day. This includes short outings into the local community. There is more information in the outings policy.

We plan all outdoor play opportunities and outings to complement the indoor activities and provide children with purposeful activities that support and follow individual children's interests. There is a balance of both adult-led and child-initiated opportunities to enable children to learn and practice new skills, knowledge and behaviours.

We use this policy alongside the following policies to ensure the safety and welfare of children throughout their time outside:

- Health and safety
- Sun care
- Caring for babies and toddlers
- Lost child policy
- Parents and carers as partners
- Supervision of children
- Child Protection
- Outings.

Outdoor Play

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Where activities take place away from the setting (e.g. in the local wood) then a mobile phone and first aid kit will be taken to ensure the safety of children at all times. A trained paediatric first aider will be present when away from the main setting.

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