

## KingsWellies Nursery - Fees Information from September 2020 Terms and Conditions

Session	Times		Food			Session Fees	
	Starts	Ends	Breakfast	Lunch / Tea	Snack	0-3 years	3-5 years
<b>Single session fees - First Child</b>							
<b>Full day</b>	7.30am	6.00pm	Yes	Lunch & Tea	X2 AM and PM	<b>£61.00</b>	<b>£58.00</b>
<b>Morning</b>	7.30am	1.00pm	Yes	Lunch	X1 AM	<b>£42.00</b>	<b>£39.00</b>
<b>Afternoon</b>	1.00pm	6.00pm	No	Tea	X1 PM snack	<b>£40.00</b>	<b>£37.00</b>
<b>Additional Hourly Rates</b>						<b>£13.00</b>	<b>£13.00</b>
<b>Breakfast Club (as of Sept 20)</b>	7.30am	8.00am	Yes			<b>N/A</b>	<b>£5.00</b>

### Fees Include:

- Opening hours from 7.30am to 6pm
- All nappies
- Breakfast, morning snack, two course hot lunch, afternoon snack, hot tea, pureed food for babies, milk and water as appropriate
- Play and art consumables
- A wealth of additional curricular opportunities and experiences e.g. Yoga, French, Kids Rock & Moo Music

### Payment Terms and Conditions

- A deposit of £100 will be required to secure a place at KingsWellies Nursery. This should be submitted by cheque made payable to KingsWellies Nursery Ltd along with the completed forms. You can also pay by cash or bank transfer (please see overleaf for bank details). Unfortunately deposits are non-refundable, if the child does not start at nursery. Thereafter they are refundable, if one month written notice is given. Deposits are refunded by cheque when your child leaves KingsWellies Nursery.
- The £100 deposit will be refunded immediately if we are unable to provide a place on the required commencement date. The £100 deposit will be retained if you do not take up the place offered by us, or if you fail to give 4 weeks written notice to cancel the place.
- If you wish to postpone your start date, then a minimum of 4 weeks notice must be given. If you do not provide at least 4 weeks notice and wish to retain your place at KingsWellies Nursery, an additional charge of £100 (per child) will be invoiced to you. This additional fee will be to compensate for lost income. If you do not pay this additional charge, you will lose both your nursery place and your £100 deposit.
- Payment of fees is monthly in advance, based on a 52 week year. You will be invoiced for the total number of sessions booked from the 1<sup>st</sup> – 30<sup>th</sup>/31<sup>st</sup> of each month. All invoices must be settled by the 6<sup>th</sup> of each month.

- When you secure your place at KingsWellies, you do so for 50 weeks of the year (excluding 2 weeks holidays during Xmas and New Year). If your child does not attend nursery due to sickness or holidays, you will still be charged for the booked sessions. Failure to pay may result in your place at KingsWellies Nursery being forfeited.
- A £20 per week surcharge will be charged for late payments received after the 6th of each month. There is no exception to this surcharge.
- KingsWellies Nursery will be open for fifty weeks of the year including all public and local holidays. Non-chargeable 2 weeks holiday includes the Christmas and New Year fortnight when the nursery is closed for two weeks. You will not be charged for these holidays. Dates will be in line with Aberdeen City Council school and nursery closures.
- There is a minimum requirement of four half day sessions or two full day sessions per child.
- Additional nursery sessions may be booked through discussion with the Nursery Manager. We would always strive to accommodate short-notice requests but these will be subject to staffing ratios.
- Children collected late will be charged at the hourly rate (£13).
- Additional lunches can be provided and charged at £3 per day.
- An additional snack and larger 'tea' have been added to our pre-school room.
- Any additional fees incurred, for example any extra sessions/lunches, will be added to the following month's invoice.
- 5% discount is given for second child. 10% discount is given for third child or more.
- At least one month's notification in writing is required for leaving, reducing days of attendance or amending the start date.
- At least one month's notification will be given by KingsWellies Nursery on fee increases or changes to terms and conditions.
- Changes between the fee rates for 0-3 year old children and 3-5 year old children, will apply from the month following the child's 3<sup>rd</sup> birthday.
- You may also be able to apply for **Childcare Tax Credits** to help with your childcare costs. To find out if you are eligible, contact:
  - Tax Credit Helpline on 08453003900 or visit
  - [www.taxcredits.inlandrevenue.gov.uk](http://www.taxcredits.inlandrevenue.gov.uk)
- KingsWellies Nursery also accepts all **Employee Child Care Vouchers** which may be available from your employer towards the cost of your nursery fees. To find out more:
  - [www.hmrc.gov.uk/childcare](http://www.hmrc.gov.uk/childcare) or
  - speak to your employer
- KingsWellies Nursery have been accepted by Aberdeen City Council for partnership status. As an Aberdeen City Partner Provider Nursery, we are able to accept **Scottish Government Pre-School Funding Vouchers** for children who are aged 3 and over.
- **Please note that our fees will be reviewed and adjusted annually as at 1<sup>st</sup> April.**
- If KingsWellies is forced to close, through no fault of our own e.g. due to a pandemic, parents may be asked to pay a retention fee in order to secure their place.

### Bank Payment Details

Company number: 473027  
 Bank account details for BACS payments: Royal bank of Scotland  
 Sort code 83 30 00  
 Bank account number 19108294